

DATE:		<b>DAILY FORCE ACCOUNT FIELD DOCUMENTATION</b>					
PROJECT NAME or WP#:		FORCE ACCOUNT BID ITEM OR CO #:					
CONTRACTOR PERFORMING WORK:		DATE WORK PERFORMED:					
		REPORT #:					
REPORTED BY:		CONTRACTOR TRACKING #:					
LOCATION:		DESCRIPTION:					

  

LABOR		STRAIGHT TIME		OVERTIME		AMOUNT
NAME	TRADE/CLASSIFICATION	HOURS	RATE	HOURS	RATE	
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
<b>TOTAL LABOR \$</b>						0.00

  

MATERIALS		VENDOR	UNIT	QTY	PRICE	AMOUNT
DESCRIPTION (Include Size, Type, Manufacturer, Etc..)						
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
<b>TOTAL MATERIALS \$</b>						0.00

  

EQUIPMENT		HOURS		CONTR. OWNED	RENTED	AMOUNT
YEAR/MAKE/MODEL/EQ#	DESCRIPTION	IN USE	STANDBY	BLUE BOOK RATE	RENTAL RATE	
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
<b>TOTAL EQUIPMENT \$</b>						0.00

  

		<b>SUBTOTAL \$</b>		0.00
		<b>20% MARKUP \$</b>		0.00
		<b>TOTAL \$</b>		0.00

  

SUBMITTED BY - CONTRACTOR/ PRINT NAME		REQUIRED - PORT REPRESENTATIVE/ PRINT NAME		
SUBMITTED BY - CONTRACTOR/ SIGN & DATE		REQUIRED - PORT REPRESENTATIVE/ SIGN & DATE		GC SIGNATURE FOR SUBS (optional)
Port Representative to Mark if Applicable:		Work witnessed but entitlement to be paid as extra work has not been determined		

**The contractor certifies that the contents listed on this sheet are a complete and accurate listing of the Force Account work performed today.**

**Within 24 hours of work being performed, submit to the Port representative for verification the information provided is an accurate listing of the labor, material and equipment quantities used on this date for the Force Account Work performed. Prices/Amounts on this sheet are not required for verification. Verification by the Port is not an authorization for payment. No later than 30 days following work being performed, this Force Account sheet (Excel version) with prices/amounts and all backup for costs shall be submitted to the Engineer for review.**